



Late Payment, NSF Cheques/ Declined Credit Cards and Recurring Delinquent Payment Procedures

The league can and generally does grant special payment plans to members in good standing who have a record of timely payment of fees in prior years. Please refer to the BGHC Financial Assistance program posted on the BGHC website. Members requesting special consideration must do so PRIOR TO any payment deadlines.

Late Payments

There will be payment deadlines clearly published with each BGHC online registration. The following procedures will be followed consistently for all members.

1. The online league management/registration system will automatically send an email to all members, immediately upon registration. If the member has registered, but chosen not to pay online, that email will contain a reminder of the deadline for payment and the acceptable methods of offline payment, as well as directions as to where payments can be mailed or dropped off.
2. ONE courtesy, automated email reminder will be sent through the league management system to any members who have registered but not paid. Emails will be sent at or immediately following the close of registration.
3. Any unpaid house league registrations in the registration system one week after the early payment deadline will be removed from the registration system, thus making the member(s) ineligible for any discounted early registration fees. The member can register again, but the regular fees will be in effect.
4. No house league member will be permitted to start the season until payment is received in full.
5. Rep players will get one notice when online registration opens and one courtesy notice within 2-3 days left in the registration period. This notice will come through the Team manager via email.
6. In fairness to the team, if a Rep player is unregistered or registered, but not paid one week after the payment deadline, the player will be suspended. A \$50 late payment penalty will be imposed and becomes payable in addition to the published fee. The Head Coach will have the option to replace the player on the roster. This is done in fairness to the team as lack of payment will be interpreted as a lack of commitment to the team and the team needs ample time to find a replacement player.



NSF Fees

Where a cheque has been accepted for some reason, an NSF fee of \$25 will apply to dishonoured cheques.

Declined Credit Card Instalments

1. Upon notification that a deferred credit card charge has been declined, the parent will be notified ONCE via email using the contact information provided at the time of registration. The parent will be directed at that time to the BGHC website to ensure they are aware of this set of procedures.
2. The parent will have one week (7 days) to pay the outstanding amount. The outstanding amount can be paid via email money transfer, bank draft, cash or credit card.
3. If the amount or any part of the amount remains outstanding one week after notification to the parent, the coach will be notified by the BGHC President that the player in question is no longer in good standing and is no longer eligible to participate in the program until such time as full payment is received. A dishonoured payment fee of \$25 will be applied to the player's account and must be paid in addition to honouring the outstanding payment.

Deferred Payments – Credit Card Required

The BGHC does not accept any method of deferred payment other than credit card. InterAc eTransfer will not be allowed for deferred payments except in very exceptional circumstances and only if the member has a perfect record of complying with BGHC payment deadlines in the past.

Recurring Non-Payment Issues

Any member who has 2 or more NSF cheques and/or declined credit card charges over a period of 2 seasons or less may lose the ability to take advantage of available deferred payment plans. Such members will be advised prior to registration that the FULL balance of all membership fees for the season is payable at the time of registration. Members with recurring late payment issues (2 or more late payments over a period of 2 seasons or less) may also be subject to the same restriction.